

## ITEM LOAN SCHEDULE GUIDELINES

### Standard Loan Periods

Fiction – 14 days  
Non-Fiction – 14 days  
Audiobooks (CD / Cass) – 14 days  
Periodicals / Magazines – 14 days  
Computer Software – 14 days  
Movies (DVD / VHS) – 6 days

### Interlibrary Loans

Borrowed from other libraries:  
14 days, renewals to be determined by lending library

Loaned to other libraries:  
Books / Audiobooks – 45 days  
DVDs / Videos – 28 days  
Renewals – 7 days

### The following items and collections do not circulate

Reference  
Genealogy  
Archives  
Photographs  
Scrapbooks  
Albums  
Maps  
Pamphlets  
Vertical files  
Equipment